

## Northwood Band Booster Executive Committee

Minutes 1/12/2022

### Attendees:

Heather Burger	Bonnie Parsons
Felicia Gilmore	Lisa Holder
Jamie Palmer	Nan Pardington

Meeting opened at 6:06

### Band Banquet Updates (Heather)

- Current attendance: 213 and counting; final count needed by next Thursday NOON
- Catering: Ahmed at Elizabeth's Pizza suggested: 225 chicken, 25 vegetarian, 25 gluten free. Mr. Freeman wants: Lasagna, vegetarian lasagna, and something gluten free. Salad, bread sticks. Quote coming.
- Need help serving: Elizabeth's is short of staff
- Table count for buffet (plus cookies/desserts and drinks) coming
- Reached out to Greg – 39 West- need prices
- Ag Center will let us in at noon
- Ag Center pricing: \$25/projector, \$25/screen, **bring own laptop** or rent for \$50, podium/\$25, stage is included. They have 72 inch round tables which seat 10. Tablecloths included
- What if we have to cancel? Heather will look at Ag Center contract cancellation policy. Parents would need to be reimbursed.

### Band Banquet Set Up and Decorating (Bonnie)

- Awards table (3 8 footers): we will have letters and pins for this year AND last year
- Table settings: wrapped silverware/napkins and cups were purchased (can be returned before Feb 11).
- Centerpieces/door prizes were ordered.
- Lisa is bringing a photobooth.
- Tea lights needed from closet by end of next week
- Bonnie has decorating help arriving at noon.

### Band Banquet Other (Felicia)

- We need to purchase something/goody bags for staff to present at banquet
- People who are not eating will not be charged
- \$450 and counting donated towards gift for Mr. Freeman
- Mask mandate – unless eating or drinking.
- Students can sit together. Families should sit together
- Need someone to check people in at the door (Nan plus one other)
- Felicia will send out covid precautions for banquet with Sunday email

(continued)

## Financials (Lisa)

- Statement of Activity, July 2021-January 2022
- Statement of Financial Position as of January 12, 2022
  - ~\$45k in bank 25 in savings, 29+ checking but will reduce to 19K
- Budget vs. Actuals, FY2021-2022 Budget
- Aramark direct deposits for concessions are getting moved to Athletics (\$10,500)
- Big purchase: new PA system
- New expenses: (1) 2<sup>nd</sup> semester percussion class (Amy Savage, \$1710.00), will charge students \$100. Expecting 15 students. This is instead of percussion theater (2) New Winter Guard instructor
- Additional income: Spring semester Concert band class: \$50/student

## Fundraising (Felicia)

- Mr. Freeman wants to move away from small fundraisers and move to bigger scale efforts: car show, corporate sponsors, 5K
- Car show: Jamie meeting with Regina tomorrow; will start approaching vendors for sponsorship.
- Idea: 5k sometime in spring
- No coffee or other small fundraisers in the spring

## Other (Felicia)

- Transition of officers – potential officers need to start coming to our meetings
- Parent meeting by end of this month
- Winter Guard started already. We need to add them to Charms.

Meeting adjourned at 6:40

Submitted by Nan Pardington